

October 12, 2004

“Egov’s “Recommended Policies and Guidelines for Federal Public Websites”

1. www.webcontent.gov
 - a. Official website portal for all information related to content for federal websites
 - b. Explains laws, regulations, and guidelines that Fed. Web managers must know about
 - c. Describes common and “best” practices that web managers might replicate
 - d. Enables Fed. Web managers to discuss issues, ideas, and challenges online
 - e. Informs web managers about important events and training opportunities
 - f. Highlights resources on current “hot” topics such as measuring performance and website marketing (which is one of the requirements)
 - g. Library link
 - i. Usability Reports and resources
 - ii. Web Policies and procedures
 - iii. Research
 - iv. Job descriptions & Staffing resources
 2. This site is for “content” NOT “technical” requirements
 - a. Implementation deadline for requirements are 12-31-04, ‘05 and ‘07
 3. Part of E-Government Act of 2002
 - a. Enforcement for implementing this policy will be part of your annual E-Gov report to OMB, required by Section 202 of the E-Government Act of 2002
 4. Final report submitted to OMB 6-9-04
 - a. OMB will issue guidance for federal public websites by the end of the year to meet the requirements of Section 207(f) of the E-Gov Act
 - b. Link to this report is on main page of website
 5. Suggest book marking this site for future reference & monitor for latest requirements and implementation strategy
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HHS Policy for Section 508 Electronic and Information Technology (EIT)

1. Policy focuses on the Implementation and Exception Process of Section 508 at the agency level
 - a. Scope of policy, “ Policy applies to all departmental EIT developed, procured, maintained, or used by HHS on or after June 21, 2001; and is to be implemented by all HHS employees and contractors.”
 2. Just completed incorporating OpDiv’s comments that were submitted from the 2nd clearance.
 3. Is expected for this final draft to become policy by end of this month
 4. Next step will be for IHS to write their own Section 508 Implementation Plan
 - a. To do this, the IHS Division Section 508 Official will need to form a Section 508 Committee.
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Extension of Section 508 Micro-Purchases Exemption

1. Was originally set to expire 10-1-04
 2. Has been extended to 4-1-05
 3. Extension was published in the Federal Register 10-5-04
 4. No additional extensions will be granted
 5. The extension will provide agencies time to update their purchase card training modules on 508 requirements and train their personnel
 - a. Free online training developed by GSA, in collaboration with the Section 508 Executive Steering Committee is available at <http://www.section508.gov>
 - b. Additional info regarding Micro Purchases is located on the Section 508 site, FAQ link, “Section 508 Acquisition FAQ’s” link
 6. Additional info. (if requested)
 - a. This is exception is for a one-time purchase that totals less than \$2,500, made on the open market rather than under an existing contract. The micro-purchase exception does not exempt all products that cost less than \$2,500. For example, a \$1,800 software package that is purchased as part of a larger \$3,00 purchase is not considered a micro-purchase.
 - b. Regardless of purchase price, the HHS agency is still required to provide accommodation for individuals with disabilities under Section 504 of the Rehabilitation Act of 1973.
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IDEAS 2004 Conference

1. IDEAS, www.ideas508.com = Interagency Disability Educational Awareness Showcase
 2. November 2-3, 2004 at the Washington Convention Center
 3. Free, worth while to attend
 4. Only meeting that is dedicated to Section 508
 - a. Latest info and solutions for implementing 508
 - b. Latest products for assistive technology
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DOJ Survey

1. Will be due again January '05
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Any questions or if want additional information on any 508 issues or topics, feel free to contact me.